

## ***All The NSFM News You Need For The Week***

**TO: Mayors, Wardens, Councillors and CAOs, All Units**

**FR: Amy Pugsley Fraser, Communications Advisor**

**RE: YOUR MONDAY MEMO SEPTEMBER 9**



- Resolutions Meetings
- Ken Simpson Award
- Partners For Progress
- Accessibility Workshops
- Call For Submissions: NSFM President, Vice President

### **• NSFM Resolutions Meetings**

Make sure you mark your calendar for one of the three **NSFM Resolutions** meetings taking place to prepare for the fall conference in November in Halifax.

*NSFM President **Waye Mason** will be there, along with NSFM CEO **Juanita Spencer**, policy advisor **Will Brooke** and communications advisor **Amy Pugsley Fraser**.*

Sept. 23 – Port Hawkesbury: Civic Centre, 606 Reeves Street, 1-3 p.m. in Bearhead Room

Sept. 27 – Coldbrook: Kings County Municipal Building, 181 Coldbrook Village Park Drive, 10 a.m.-12 noon in the Orchards/Vineyards Room

Sept. 30 – Truro: Holiday Inn Truro, 437 Prince Street, 3-5 p.m. in the Birch/Aspen Room

Please send an email to **Amanda Bell** [abell@nsfm.ca](mailto:abell@nsfm.ca) at NSFM by Sept. 19 if you plan to attend so we know the numbers.

The Interim Resolutions Report can be found as an attachment at the top of this email. Written feedback is welcome and is due in by Oct. 4.

### **• Ken Simpson Memorial Award**

Do you know an exceptional warden, mayor or councillor who is committed to good governance, improves the quality of life for residents in their municipality and who treats municipal colleagues and employees with courtesy, openness, patience and fairness?



Why not nominate them for the **Ken Simpson Memorial Award for Outstanding Public Service and Leadership in Nova Scotia Municipal Government?**

The award honors the late Kenneth Robert Bruce Simpson who served as Executive Director of the Nova Scotia Federation of Municipalities (then known as the UNSM) for 19 years, from 1990 to 2009.

Nominations are due by Sept. 13 To access an application form, <https://www.nsfm.ca/awards/1345-ks-memorial-award-application-2019/file.html>

• **Partners for Progress**

The **Truro and Colchester Partnership for Economic Prosperity** is hosting **Partners for Progress** Sept 11-12.

Partners for Progress brings together private and public partners involved in **Regional Enterprise Networks (RENs)** to identify areas for improved strategic economic development. There are still a few seats left for the event, but book today so you can be included. To view the draft agenda and **RSVP**, please visit: <https://www.eventbrite.ca/e/partners-for-progress-2019-tickets-69335892521>

• **Accessibility Workshops**

The **Nova Scotia Accessibility Directorate** is hosting regional training workshops for municipal governments on accessibility.

Lead by office executive staffers **Gerry Post** and **Joshua Bates**, the two-hour workshops will offer tips on compliance, and provide ways for you to meet the accessibility needs of your community.

The workshop will offer a recommended approach in creating an **Accessibility Advisory Committee** in your municipality and in developing your **Accessibility Plan**.

Many of the steps that will be shared were piloted in the **Town of Wolfville**, which developed Nova Scotia’s first comprehensive municipal accessibility plan.

The cost to attend is free and [registration for the workshop can be found here](#).

Region	Date	Time	Location
South Shore Region	September 18	1:00 p.m. – 3:00 p.m.	Lunenburg County Lifestyle Centre, 135 N Park St, Bridgewater
South Western Shore Region	September 19	10:00 a.m. – 12:00 p.m.	Yarmouth Town Hall, 400 Main St, Yarmouth

Strait Area Region	September 24	1:30 p.m. – 3:30 p.m.	Port Hawkesbury Civic Centre, 606 Reeves St, Port Hawkesbury
Truro/Cumberland/Pictou Region	September 30	10:00 a.m. – 12:00 p.m.	Truro Fire Hall 165 Victoria St, Truro
Valley Region	October 4	10:00 a.m. – 12:00 p.m.	Kentville Recreation Centre 354 Main St, Kentville

More information will be included in an announcement this fall. In the meantime, any questions can be answered by Joshua Bates at [Joshua.bates@novascotia.ca](mailto:Joshua.bates@novascotia.ca) or 902-424-5311

• **Call For Submissions: NSFM President, Vice President**

The Nova Scotia Federation of Municipalities (NSFM) Nominations Committee will present nominations for the positions of president and vice president to the NSFM Annual General Meeting at our Fall Conference in Halifax on Wednesday, November 6. These positions are elected at large for a one-year term.



In accordance with the NSFM Bylaws, a system has been put in place to accommodate a rotation for the position of president, vice president and past president. For 2019-20, the position of president will be held by a representative from a town, and the position of vice-president will be held by a representative from a rural municipality. There is no requirement for a candidate to have served as a Board member.

Under the NSFM Elections Policy (see link at the top of the Monday Memo), any voting delegate may make a nomination for the position of President or Vice President as long as the nomination is received by the Chair in writing at least fifteen days prior to when the report of the Committee is to be presented to the membership. The NSFM Board recently made this amendment to avoid last minute nominations from the floor.

NSFM members from rural municipalities are invited to prepare a submission for the position of vice president, and members from towns are invited to prepare a submission for the position of president.

The roles and responsibilities of NSFM Table Officers and NSFM Board Member are provided as links at the top of the Monday Memo. There’s also a section on recommended Board skills and competencies. Candidates must include in their submission a cover letter and resume outlining how their experience meets the recommended Board skills and competencies.

Members of the 2019-20 Nominations Committee include:

- Deputy Mayor Geoff Stewart, County of Colchester (Committee Chair)
- Mayor Jeff Cantwell, Town of Wolfville
- Warden Penny Smith, Municipality of the District of Shelburne
- Councillor George MacDonald, Cape Breton Regional Municipality

The Nominations Committee will review all applications received and will prepare a report to be distributed to the membership at least thirty days prior to the Annual Fall Conference.

Nominations should be submitted to Amanda Bell through regular mail, e-mail or fax using the following contact information:

Nova Scotia Federation of Municipalities, Suite 1304, 1809 Barrington Street, Halifax, B3J 3K8 or email [info@nsfm.ca](mailto:info@nsfm.ca); fax 902.425.5592

**All submissions must be received at the NSFM office by Friday, October 4<sup>th</sup>, 2019.**

## MONDAY MEMO



### ***All The NSFM News You Need For The Week***

The NSFM office is streamlining communications to you. All our news, notes, messages and reminders will now come in one weekly package.

If you have something to share, please reach out to [apugsleyfraser@nsfm.ca](mailto:apugsleyfraser@nsfm.ca) for a future Monday Memo publication.



NOVA SCOTIA FEDERATION  
OF MUNICIPALITIES