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Monday Memo



NOVA SCOTIA FEDERATION
OF MUNICIPALITIES

Informal Meeting on Policing Services July 12th

NSFM is holding an informal meeting on policing services on July 12th from 4pm to 5pm. This meeting will be held online. This meeting is open to all elected municipal officials and staff.

Municipalities are committed to providing a high standard of public safety to their residents and visitors. Both long-running concerns and recent events have led to an active conversation on how policing services in Nova Scotia can be better supported and delivered. The distinct policing models found across Nova Scotia each have something to offer to this conversation. We invite you to join this conversation, especially if you are an elected member of your municipality's Advisory Board or Board of Police Commissioners.

No formal decisions will be made during this meeting, the purpose of this meeting is to exchange information and build our knowledge base on issues in need of attention. An initial discussion on identified policing issues will be followed by open discussion on issues not yet noted.

Materials for this meeting will be distributed closer to the date along with a reminder. In the interim, please register in advance for this meeting:

<https://us02web.zoom.us/join/9Ua71jB>

[New Federal Funding for Green Affordable Housing](#)

We wanted to make sure that you were aware of this announcement for funding for affordable housing providers to make energy efficiency retrofits to existing buildings. Applications will open in June. Questions can be directed to the CMHC contact identified in the press release. Please share with your networks as you deem appropriate.

Emergency Assistance for Heritage Institutions Affected by a Natural Disaster

The Department of Canadian Heritage offers the following opportunities for emergency support to heritage institutions affected by a natural disaster:

Financial Assistance

The Museums Assistance Program (MAP) supports heritage institutions and workers in the preservation and presentation of heritage collections in Canada.

Emergency assistance may be provided to institutions through the Collection Management component of the MAP to help undertake urgent remedial action in order to mitigate the damage to collections caused by a natural disaster.

Eligible Applicants

All incorporated non-profit Canadian museums are eligible to apply for emergency assistance through the MAP.

Application Deadline

The applicant must inform the MAP within 21 days of the natural disaster. After this date, applicants have up to six months to submit a complete application.

Emergency Advice:

The Canadian Conservation Institute (CCI), a Special Operating Agency within the Department of Canadian Heritage, offers emergency advice to Canada's heritage

For more information about CCI's emergency advisory service and to obtain the service's toll free telephone number, please visit: <https://www.canada.ca/en/conservation-institute/corporate/emergency-advice.html>

The Atlantic regional offices of Canadian Heritage acknowledge the personal and community impact of natural disasters and are committed to providing affected heritage institutions with timely and effective response to emergency assistance inquiries.

[NSFM Job Opportunity](#)

Please see below for the following job opportunity for the Nova Scotia Federation of Municipalities. Please review and circulate to any prospective candidates who may be interested in the role.

Communications & Engagement Officer

Sustainable Communities Challenge Fund (SCCF)

Deadline: June 23, 2023

Posting Details: <https://www.careerbeacon.com/en/job/1902737/nova-scotia-federation-of-municipalities/communications-engagement-officer/halifax-ns>

[Coastal Climate Adaptation Toolkit](#)

Explore this toolkit for advice on how to best prepare for coastal climate impacts

[Webinar Replay: Women in Municipal Politics](#)

Hosted by NSFM on June 2, 2023

PEOPLE FIRST

HR SERVICES

A division of People Corporation

HR OnCall from People First HR

NSFM and AMANS have partnered with **HR OnCall** to offer municipal units, regardless of size or scope, expertise and practical solutions to meet their human resource needs. NSFM members will receive a special program rate of \$60/month (\$720 annually) for the service. Gain access to best practices and advice for your HR inquiries when you need it.

- [Click here for the NSFM Subscription](#)
- [Click here for HR OnCall Service Options](#)
- [Click here for HR OnCall FAQs](#)



Running on Empty? Canoe Procurement Has the Answer

Your municipality's fleet is always expected to be ready for anything. Is your fueling solution upholding its end of the bargain? Through the Canoe Fuel and Fleet Asset Management Program, Gasboy Solutions can get your setup evaluated by professionals, with any upgrades pre-tendered on your behalf and designed with top-tier value in mind.

- Information on the Fuel Management Program: <https://canoeprocurement.ca/program/fuel-management-program/>

[procurement-group-fueling-solutions](#)

Fuel and Fleet Asset Management Webinar

Can your municipality benefit from better fuel and fleet asset management? A free one-hour webinar on June 14 will showcase how technology can give you complete autonomy over the purchasing, storage, and monitoring of your fuel – and save you time and money by providing accurate report data.

The webinar is hosted by Gasboy, a Canoe Procurement partner, offering fuel and fleet management system needs and dispensing equipment for any fleet size. NS municipalities receive discounts on the pre-tendered, negotiated contract through the Canoe Procurement fuel management program. Systems can be tailored to meet the needs of all sizes of municipalities.

Presenters:

- Matt Lunardini - Canadian Commercial Account Manager for Gasboy (matt.lunardini@gilbarco.com)
- Konnor Long - Business Development at Petro Service Limited (longk@petroservice.com)

Webinar:

- Wednesday, June 14, 3-4 pm
- Link: <https://events.teams.microsoft.com/event/12c8aa6b-1a8f-4974-a0ee-ce3fb7bd73e2@0ee60ac4-5059-4f1c-857c-a9c4d2daab23>
- No pre-registration required

Jointly presented by NS Federation of Municipalities (NSFM), Union of the Municipalities of NB (UMNB), and Federation of PEI Municipalities (FPEIM)



canoe

Committee Appointments

NSFM Board accepting applications to Advisory Committees on Areas of Municipal Interest

NSFM's six new Advisory Committees will be responsible for providing advocacy recommendations to the Board of Directors. The committees will be presented with advocacy issues brought to the Board of Directors through municipal councils and other orders of government. After reviewing delegated issues using the Advocacy Prioritization Policy, these committees will provide the NSFM Board of Directors with a recommendation on next steps.

Each Advisory Committee will be composed of five elected municipal officials and one Chief Administrative Officer. The NSFM President, and Chief Executive Officer, or their designates, will be ex-officio members on each committee.

A list of all Advisory Committees on Areas of Municipal Interest and a template draft Terms of Reference for the Advisory Committees was circulated amongst NSFM members recently.

These committees will meet quarterly at a minimum. Applicants should expect to take on some work for the purposes of preparing for meetings and advancing the work of these committees.

Application Requirements:

Applicants should state which Advisory Committee they are applying to. If expressing an interest in more than one Advisory Committee, please submit a specific

is insufficient interest.

Please provide a brief statement outlining your relevant skills and qualifications including an explanation of why your participation would benefit the committee. You can submit this brief outline of your qualifications to info@nsfm.ca by **Friday, June 23rd, 2023**.

Audit & Finance Committee Member

NSFM is seeking an elected official to join the Audit and Finance Committee. The Committee is responsible for providing oversight of financial reporting related to the organization and its various programs. [For more information, please see the Terms of Reference](#). Please note that beginning this year, the committee will meet one additional time per year to review financial statements related to the NSFM Health & and Benefits plan.

Qualifications: Accounting experience or equivalent knowledge and experience with financial statements and reports, able to analyze financial information and advise of its impact on the organization, able to make recommendations to the Board of Directors related to the financial position of the organization and its programs, able to advise on financial policies, internal controls, and audit preparation.

Please send an Expression of Interest that briefly outlines your qualifications related to the Audit and Finance Committee to info@nsfm.ca by **Friday June 30, 2023**.

Join the Accessibility Advisory Board

The Nova Scotia Accessibility Advisory Board is an Agency, Board and Commission of the Government of Nova Scotia and advises the Minister of Justice on accessibility and disability issues. The Accessibility Advisory Board has up to 12 members. There will be five (5) vacancies on the Board as of February 2024 and terms run for three years.

Why: A requirement of the [Accessibility Act](#) is to have a group of citizens who understand disability and make recommendations to the government on all things accessibility. The Accessibility Advisory Board:

- Suggests measures, policies, practices and requirements that may implemented by the Government to achieve accessibility in Nova Scotia
- Assess whether existing measures, policies, practices and requirements are consistent with the purpose of the Act
- Sets priorities for establishing provincial accessibility standards, including their content and timelines for implementation
- Responds to request for accessibility advice from the Minister of Justice and sets long-term accessibility objectives

Membership qualifications and considerations:

The majority of members must be persons with disabilities, Deaf, and/or neurodivergent persons and have one or more of the following:

- Senior leadership and/or board experience
- Experience in public sector policy and administration, finance, communications, human resources, legal services, or stakeholder engagement
- Be an active champion with knowledge of issues that are important in disability communities

The Board holds at least 4 meetings in each year. Meetings are held in person and virtually. Members receive an honorarium for their time of \$100 per meeting plus expenses (\$200 per meeting for the Chairperson).

More information:

An ASL video can be found here: <https://vimeo.com/810527821/9a8cad7ce5?share=copy>.

Current Board members and meeting minutes, including the Board Annual Report can be found here: <https://novascotia.ca/accessibility/advisory-board/>

How to Apply:

1. Create a profile on the online application system here: https://novascotia.ca/exec_council/abc/

3. Select: Accessibility Advisory Board and submit application

*Please note: A three-year term does not start until February 2024, although to be considered in the appointment process in Fall 2023, applications would need to be submitted by the end of June.

Upcoming Events

Weathering What's Ahead: Nova Scotia's Climate Change Risk Assessment

Date: Wednesday June 14th, 2023

Time: 6pm-7pm

Location: Zoom Webinar. Once you register for the webinar, you will receive a calendar invite with the Zoom link.

Presenters:

- Gavin Kennedy, Climate Risk Assessment Lead, NS Department of Environment and Climate Change
- Alex Cadel, Climate Services Specialist, CLIMAtlantic and NS Department of Environment and Climate Change
- Jennifer Organ, Engagement and Climate Adaptation Specialist, NS Department of Environment and Climate Change

The Nova Scotia Department of Environment and Climate Change recently released an updated climate change risk assessment: [Weathering What's Ahead: Climate Change Risk and Nova Scotia's Well-being](#). A climate change risk assessment helps us to understand how the climate is changing. It also helps us to understand issues of concern and opportunities to act. Join this webinar to learn more about the risk assessment from the Department of Environment and Climate Change, which can be used as a resource to help guide adaptation action. This webinar will also highlight resources available to support climate adaptation, including services available through [CLIMAtlantic](#), Atlantic Canada's Climate Services Hub.

[Register here for webinar](#)

Webinar: Special Hazards of Special Events

NSFM and AMANS are pleased to present the following webinar as part of its educational component of the Municipal Insurance program.

Special Hazards of Special Events – Special events in municipalities present unique risk exposures to municipalities. In this one-hour session, we will discuss special issues that must be considered when municipalities partner with community groups to stage special events. We will review the importance of consistent agreements, which can effectively transfer risk for special events' exposures. From parades to outdoor patios, municipalities must understand how they are exposed to liability and craft a consistent process to ensure their best interests are always front-of-mind.

Presenter: Tracy Eso, CIP, CRM, ACI, Risk Assessment and Solutions Manager, Intact Public Entities

Special Hazards of Special Events

Tuesday, June 27, 2023

11:00 am to 12:00 pm AT

Please click [here](#) to register.

After registering, you will receive a confirmation email containing information about joining the webinar.



NOVA SCOTIA FEDERATION OF MUNICIPALITIES



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