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Monday Memo



NOVA SCOTIA FEDERATION  
OF MUNICIPALITIES

## Informal Meeting on Policing Services July 12th

NSFM is holding an informal meeting on policing services on July 12th from 4pm to 5pm. This meeting will be held online. This meeting is open to all elected municipal officials and staff.

Municipalities are committed to providing a high standard of public safety to their residents and visitors. Both long-running concerns and recent events have led to an active conversation on how policing services in Nova Scotia can be better supported and delivered. The distinct policing models found across Nova Scotia each have something to offer to this conversation. We invite you to join this conversation, especially if you are an elected member of your municipality's Advisory Board or Board of Police Commissioners.

No formal decisions will be made during this meeting, the purpose of this meeting is to exchange information and build our knowledge base on issues in need of attention. An initial discussion on identified policing issues will be followed by open discussion on issues not yet noted.

Materials for this meeting will be distributed closer to the date along with a reminder. In the interim, please register in advance for this meeting:

[https://us02web.zoom.us/meeting/register/tZEsdqggj4vH9UawNQ97AijQs1A\\_9Ua7IjB](https://us02web.zoom.us/meeting/register/tZEsdqggj4vH9UawNQ97AijQs1A_9Ua7IjB)

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## [New Federal Funding for Green Affordable Housing](#)

We wanted to make sure that you were aware of this announcement for funding for affordable housing providers to make energy efficiency retrofits to existing buildings. Applications will open in June. Questions can be directed to the CMHC contact identified in the press release. Please share with your networks as you deem appropriate.

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## Emergency Assistance for Heritage Institutions Affected by a Natural Disaster

The Department of Canadian Heritage offers the following opportunities for emergency support to heritage institutions affected by a natural disaster:

### Financial Assistance

The Museums Assistance Program (MAP) supports heritage institutions and workers in the preservation and presentation of heritage collections in Canada.

Emergency assistance may be provided to institutions through the Collection Management component of the MAP to help undertake urgent remedial action in order to mitigate the damage to collections caused by a natural disaster.

#### Eligible Applicants

All incorporated non-profit Canadian museums are eligible to apply for emergency assistance through the MAP.

#### Application Deadline

The applicant must inform the MAP within 21 days of the natural disaster. After this date, applicants have up to six months to submit a complete application.

### Emergency Advice:

The Canadian Conservation Institute (CCI), a Special Operating Agency within the Department of Canadian Heritage, offers emergency advice to Canada's heritage

For more information about CCI's emergency advisory service and to obtain the service's toll free telephone number, please visit: <https://www.canada.ca/en/conservation-institute/corporate/emergency-advice.html>

The Atlantic regional offices of Canadian Heritage acknowledge the personal and community impact of natural disasters and are committed to providing affected heritage institutions with timely and effective response to emergency assistance inquiries.

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## [NSFM Job Opportunity](#)

Please see below for the following job opportunity for the Nova Scotia Federation of Municipalities. Please review and circulate to any prospective candidates who may be interested in the role.

### **Communications & Engagement Officer**

*Sustainable Communities Challenge Fund (SCCF)*

Deadline: June 23, 2023

Posting Details: <https://www.careerbeacon.com/en/job/1902737/nova-scotia-federation-of-municipalities/communications-engagement-officer/halifax-ns>

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## [Coastal Climate Adaptation Toolkit](#)

Explore this toolkit for advice on how to best prepare for coastal climate impacts

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## [Webinar Replay: Women in Municipal Politics](#)

Hosted by NSFM on June 2, 2023

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## [Webinar Replay: Weathering What's Ahead](#)

Hosted by NSFM on June 14, 2023

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# PEOPLE FIRST

## HR SERVICES

A division of People Corporation

### **HR OnCall from People First HR**

NSFM and AMANS have partnered with **HR OnCall** to offer municipal units, regardless of size or scope, expertise and practical solutions to meet their human resource needs. NSFM members will receive a special program rate of \$60/month (\$720 annually) for the service. Gain access to best practices and advice for your HR inquiries when you need it.

- [Click here for the NSFM Subscription](#)
- [Click here for HR OnCall Service Options](#)
- [Click here for HR OnCall FAQs](#)



### **Integrated Fuel Controls by Canoe Procurement and Gasboy Solutions**

From installation to user experience, to maintenance, merging fuel controllers with dispensers offers benefits for every part of the municipal fuel operation.

allowing them to service other demands. Pedestal-free forecourts and wireless technology make technicians' lives easier.

Click here to learn more about the Atlas PRIME Pedestal Free Commercial Forecourts provided by Gasboy Solutions and the Canoe Procurement Program. Dispensers with integrated fuel controls save time and resources for your municipal unit – and this benefits everyone!

- Information on the Fuel Management Program: <https://canoeprocurement.ca/program/fuel-management-program/>
- What is Gasboy: [https://www.youtube.com/watch?v=87-W8S3r\\_W0](https://www.youtube.com/watch?v=87-W8S3r_W0)
- Gasboy products offered through Canoe: <https://info.gasboy.com/canoe-procurement-group-fueling-solutions>

### Fuel and Fleet Asset Management Webinar

[The link to the webinar hosted on June 14 can be accessed here.](#)

The webinar, hosted by Gasboy, a Canoe Procurement partner, discussed fuel and fleet management system needs and dispensing equipment for any fleet size. NS municipalities receive discounts on the pre-tendered, negotiated contract through the Canoe Procurement fuel management program. Systems can be tailored to meet the needs of all sizes of municipalities.



## Committee Appointments

### NSFM Board accepting applications to Advisory Committees on Areas of Municipal Interest

recommendations to the Board of Directors. The committees will be presented with advocacy issues brought to the Board of Directors through municipal councils and other orders of government. After reviewing delegated issues using the Advocacy Prioritization Policy, these committees will provide the NSFM Board of Directors with a recommendation on next steps.

Each Advisory Committee will be composed of five elected municipal officials and one Chief Administrative Officer. The NSFM President, and Chief Executive Officer, or their designates, will be ex-officio members on each committee.

A list of all Advisory Committees on Areas of Municipal Interest and a template draft Terms of Reference for the Advisory Committees was circulated amongst NSFM members recently.

These committees will meet quarterly at a minimum. Applicants should expect to take on some work for the purposes of preparing for meetings and advancing the work of these committees.

#### **Application Requirements:**

Applicants should state which Advisory Committee they are applying to. If expressing an interest in more than one Advisory Committee, please submit a specific expression of interest for each. If applying to more than one committee, please indicate order of preference. Applicants may only sit on one committee unless there is insufficient interest.

Please provide a brief statement outlining your relevant skills and qualifications including an explanation of why your participation would benefit the committee. You can submit this brief outline of your qualifications to [info@nsfm.ca](mailto:info@nsfm.ca) by **Friday, June 23rd, 2023**.

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## **Audit & Finance Committee Member**

NSFM is seeking an elected official to join the Audit and Finance Committee. The Committee is responsible for providing oversight of financial reporting related to the organization and its various programs. [For more information, please see the Terms of Reference](#). Please note that beginning this year, the committee will meet one additional time per year to review financial statements related to the NSFM Health & and Benefits plan.

Qualifications: Accounting experience or equivalent knowledge and experience with financial statements and reports, able to analyze financial information and advise of its impact on the organization, able to make recommendations to the Board of Directors related to the financial position of the organization and its programs, able to advise on financial policies, internal controls, and audit preparation.

Please send an Expression of Interest that briefly outlines your qualifications related to the Audit and Finance Committee to [info@nsfm.ca](mailto:info@nsfm.ca) by **Friday June 30, 2023**.

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## **Join the Accessibility Advisory Board**

The Nova Scotia Accessibility Advisory Board is an Agency, Board and Commission of the Government of Nova Scotia and advises the Minister of Justice on accessibility and disability issues. The Accessibility Advisory Board has up to 12 members. There will be five (5) vacancies on the Board as of February 2024 and terms run for three years.

Why: A requirement of the [Accessibility Act](#) is to have a group of citizens who understand disability and make recommendations to the government on all things accessibility. The Accessibility Advisory Board:

- Suggests measures, policies, practices and requirements that may implemented by the Government to achieve accessibility in Nova Scotia
- Assesses whether existing measures, policies, practices and requirements are consistent with the purpose of the Act
- Sets priorities for establishing provincial accessibility standards, including their content and timelines for implementation
- Responds to request for accessibility advice from the Minister of Justice and sets long-term accessibility objectives

**Membership qualifications and considerations:**

- Senior leadership and/or board experience
- Experience in public sector policy and administration, finance, communications, human resources, legal services, or stakeholder engagement
- Be an active champion with knowledge of issues that are important in disability communities

The Board holds at least 4 meetings in each year. Meetings are held in person and virtually. Members receive an honorarium for their time of \$100 per meeting plus expenses (\$200 per meeting for the Chairperson).

**More information:**

An ASL video can be found here: <https://vimeo.com/810527821/9a8cad7ce5?share=copy>.

Current Board members and meeting minutes, including the Board Annual Report can be found here: <https://novascotia.ca/accessibility/advisory-board/>

**How to Apply:**

1. Create a profile on the online application system here: [https://novascotia.ca/exec\\_council/abc/](https://novascotia.ca/exec_council/abc/)
2. Complete your personal details (resume, training/skills, diversity equity identification)
3. Select: Accessibility Advisory Board and submit application

\*Please note: A three-year term does not start until February 2024, although to be considered in the appointment process in Fall 2023, applications would need to be submitted by the end of June.

## Upcoming Events

### Webinar: Special Hazards of Special Events

NSFM and AMANS are please to present the following webinar as part of its educational component of the Municipal Insurance program.

Special Hazards of Special Events – Special events in municipalities present unique risk exposures to municipalities. In this one-hour session, we will discuss special issues that must be considered when municipalities partner with community groups to stage special events. We will review the importance of consistent agreements, which can effectively transfer risk for special events' exposures. From parades to outdoor patios, municipalities must understand how they are exposed to liability and craft a consistent process to ensure their best interests are always front-of-mind.

Presenter: Tracy Eso, CIP, CRM, ACI, Risk Assessment and Solutions Manager, Intact Public Entities

Special Hazards of Special Events  
Tuesday, June 27, 2023  
11:00 am to 12:00 pm AT

Please click [here](#) to register.

After registering, you will receive a confirmation email containing information about joining the webinar.



NOVA SCOTIA FEDERATION  
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