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Monday Memo



NOVA SCOTIA FEDERATION
OF MUNICIPALITIES

Call for Expressions of Interest

Audit and Finance Committee

NSFM is seeking an elected official to join the Audit and Finance Committee. The Committee is responsible for providing oversight of financial reporting related to the organization and its various programs. [For more information, please see the Terms of Reference.](#) Please note that beginning this year, the committee will meet one additional time per year to review financial statements related to the NSFM Health & and Benefits plan.

Qualifications: Accounting experience or equivalent knowledge and experience with financial statements and reports, able to analyze financial information and advise of its impact on the organization, able to make recommendations to the Board of Directors related to the financial position of the organization and its programs, able to advise on financial policies, internal controls, and audit preparation.

Please send an Expression of Interest that briefly outlines your qualifications related to the Audit and Finance Committee to info@nsfm.ca by **Friday May 26, 2023**.

Housing Committee

[The NSFM Board of Directors is accepting applications to the Joint Municipal Housing Committee.](#)

This committee will review the results of the provincial housing needs assessment and develop an action plan to ensure the Department of Municipal Affairs and Housing and municipalities work collaboratively to address the housing needs of Nova Scotians.

This committee will also identify best practices in policy and programming, host events to share best practices, and support initiatives across the province that expedite housing development and affordable housing initiatives.

If you're interested, please [read the Terms of Reference](#) and submit a resume along with a brief statement outlining your relevant skills and qualifications to info@nsfm.ca by **Friday, May 26, 2023**.

If you have previously submitted an Expression of Interest, please contact the office to indicate you would like your name to stand again.

NSFM FREE WEBINAR: Women in Municipal Politics

June 2nd, 2023 - 10:00 a.m. – 11:30 a.m.

Via Zoom

In writing her book *On Their Shoulders: The Women Who Paved the Way in Nova Scotia Politics*, **Sarah Dobson** learned that many of the first 50 women elected provincially in Nova Scotia got their start in municipal politics. This led her to inquire into the statistics regarding gender in municipal politics in Nova Scotia, comparing the number of women candidates and elected women municipally and provincially. This presentation will cover what we can learn from the statistics, what we can do to encourage more gender parity in municipal government, and what municipal elected officials across Nova Scotia consider their greatest barriers to equality.



lawyer working at Cox & Palmer in Halifax. She graduated from Dalhousie University with a degree in Political Science and Economics in 2016 and with a law degree from the Schulich School of Law in 2020. Sarah and co-author Grace Evans wrote *On Their Shoulders: The Women Who Paved the Way in Nova Scotia Politics* profiling the first 50 women to serve as a Member of the Legislative Assembly in Nova Scotia. The proceeds from the book started a scholarship at Dalhousie University awarded to two female political science students a year. Sarah worked as a law clerk at the Nova Scotia Court of Appeal before returning to Cox & Palmer in their litigation group.

[Register Here](#)

ECCC Seeking Feedback

Environment and Climate Change Canada (ECCC) is seeking your feedback on a [Proposed Regulatory Framework](#) that outlines the key requirements under consideration for new federal regulations to reduce methane emissions from Canadian landfills. Information on previous engagement and consultation on the development of these regulations can be accessed at this [webpage](#).

You can send your comments on the Proposed Regulatory Framework to ges-dechets-ghg-waste@ec.gc.ca. **Please submit your feedback by May 19, 2023.**

Department of Municipal Affairs and Housing Funding Application Launch 2023-24

Municipalities can now apply for the following provincial funding programs administered by the Department of Municipal Affairs and Housing.

The deadline for applications is June 7th, 2023. Application Forms and supporting documentation must be submitted to respective program emails by deadline. Applications received after the closing date may not be considered for funding.

2023-24 Applications and Program Guides can be downloaded from the following program websites:

[Provincial Capital Assistance Program \(PCAP\)](#)
[Flood Risk Infrastructure Investment Program \(FRIIP\)](#)
[Municipal Innovation Program \(MIP\)](#)
[Beautification and Streetscaping Program \(BSP\)](#)
[Community Works Program \(CWP\)](#)

If you have any questions or need help, feel free to contact DMAH.

CMHC Housing Accelerator Fund (HAF) Resources

- [Housing Accelerator Fund Highlight Sheet](#)
- [Pre-application Reference Material](#)
- [Housing Needs Assessment At-a-Glance](#)

PEOPLE FIRST

HR SERVICES

A division of People Corporation

NSFM and AMANS have partnered with **HR OnCall** to offer municipal units, regardless of size or scope, expertise and practical solutions to meet their human resource needs. NSFM members will receive a special program rate of \$60/month (\$720 annually) for the service. Gain access to best practices and advice for your HR inquiries when you need it.

- [Click here for the NSFM Subscription](#)
- [Click here for HR OnCall Service Options](#)
- [Click here for HR OnCall FAQs](#)



Upcoming Events

[Atlantic Region Housing Accelerator Fund information sessions](#)

Local governments are invited to join CMHC representatives of the Atlantic region to discuss the Housing Accelerator Fund (HAF) application process.

Beginning Thursday May 18th at 1:00 PM ADT, bi-weekly drop-in sessions will provide a space to connect about ideas, ask questions and learn more about the HAF. CMHC subject matter experts will be present to provide clarity regarding program parameters. Opportunities for dialogue with other municipalities will also be facilitated through provincially focused breakout sessions in the second half of each drop-in sessions.

The drop-in sessions will occur on May 18th, June 1st, June 15th, June 29th, July 13th, July 27th, August 10th and August 24th. Sessions may be added or dropped as based on emerging timelines for the application window.

Meeting details:

[Click here to join the meeting](#)

Meeting ID: 230 687 928 28

Passcode: MSa2RV

Revised OEA Engagement Schedule for Municipalities and Villages Re: Equity and Anti-Racism Plans

[To register for engagement sessions please email OEAEngagement@novascotia.ca](mailto:OEAEngagement@novascotia.ca)

Members may register as individuals or as groups. If you are not available for a session in your area, you are welcome to join a session for a different area.

Available Sessions:

May 16th 10-11AM – Central 1

May 16th 2-3PM Central 2

May 18th 2-3PM – Western 2

May 19th 10-11AM – Northern 2

**HR OnCall Webinar
May 18, 10 a.m.**

informational webinar for municipal leaders on the HR OnCall service on May 18 @ 10 am. This endorsed service is a support service for NS municipalities to gain access to a dedicated HR professional who can provide expertise and advice on the following:

- Creating a respectful workplace
- Disability management consultation
- Discussing requirements for
 - CAO evaluations
 - Employee discipline or termination
 - Employee relations
 - Legislation and best practices
 - Policy development
 - Workplace procedures

This session will provide:

- An overview of the HR OnCall Service
- How to access the service
- Q&A

To join the webinar:

[https://us02web.zoom.us/j/81671847549?
pwd=ODQ0dUorazE0dTJ3VVZTOGZGVhWUT09](https://us02web.zoom.us/j/81671847549?pwd=ODQ0dUorazE0dTJ3VVZTOGZGVhWUT09)

For more information, contact jmorrison@nsfm.ca



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