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Monday Memo



NOVA SCOTIA FEDERATION
OF MUNICIPALITIES

NSFM Board accepting applications to Advisory Committees on Areas of Municipal Interest

NSFM's six new Advisory Committees will be responsible for providing advocacy recommendations to the Board of Directors. The committees will be presented with advocacy issues brought to the Board of Directors through municipal councils and other orders of government. After reviewing delegated issues using the Advocacy Prioritization Policy, these committees will provide the NSFM Board of Directors with a recommendation on next steps.

Each Advisory Committee will be composed of five elected municipal officials and one Chief Administrative Officer. The NSFM President, and Chief Executive Officer, or their designates, will be ex-officio members on each committee.

A list of all Advisory Committees on Areas of Municipal Interest and a template draft Terms of Reference for the Advisory Committees was circulated amongst NSFM members recently.

These committees will meet quarterly at a minimum. Applicants should expect to take on some work for the purposes of preparing for meetings and advancing the work of these committees.

Application Requirements:

Applicants should state which Advisory Committee they are applying to. If expressing an interest in more than one Advisory Committee, please submit a specific expression of interest for each. If applying to more than one committee, please indicate order of preference. Applicants may only sit on one committee unless there is insufficient interest.

Please provide a brief statement outlining your relevant skills and qualifications including an explanation of why your participation would benefit the committee. You can submit this brief outline of your qualifications to info@nsfm.ca by **Friday, June 9th, 2023**.

Call for Expressions of Interest

Audit and Finance Committee

NSFM is seeking an elected official to join the Audit and Finance Committee. The Committee is responsible for providing oversight of financial reporting related to the organization and its various programs. [For more information, please see the Terms of Reference.](#) Please note that beginning this year, the committee will meet one additional time per year to review financial statements related to the NSFM Health & and Benefits plan.

Qualifications: Accounting experience or equivalent knowledge and experience with financial statements and reports, able to analyze financial information and advise of its impact on the organization, able to make recommendations to the Board of Directors related to the financial position of the organization and its programs, able to advise on financial policies, internal controls, and audit preparation.

Please send an Expression of Interest that briefly outlines your qualifications related to the Audit and Finance Committee to info@nsfm.ca by **Friday May 26, 2023**.

Housing Committee

[The NSFM Board of Directors is accepting applications to the Joint Municipal Housing Committee.](#)

This committee will review the results of the provincial housing needs assessment and develop an action plan to ensure the Department of Municipal Affairs and Housing and municipalities work collaboratively to address the housing needs of Nova Scotians.

expedite housing development and affordable housing initiatives.

If you're interested, please [read the Terms of Reference](#) and submit a resume along with a brief statement outlining your relevant skills and qualifications to info@nsfm.ca by **Friday, May 26, 2023**.

If you have previously submitted an Expression of Interest, please contact the office to indicate you would like your name to stand again.

[Municipal Wellness Week starts today!](#)

Celebrate Municipal Wellness Week from May 23-26, 2023

May 23rd:

- Start completing your [Wellness BINGO card](#) – this activity will run for two weeks, until June 5th
- Join the [Nova Scotia Gets Stepping Challenge](#) – this challenge will run for one month, until June 21

May 24th:

- Attend the [Living Well with Stress Webinar](#) from 10:00am-11:00am, presented by LifeWorks

May 25th:

- Attend the [Inflation and Managing Your Finances Webinar](#) from 10:00am-11:00am, presented by LifeWorks

May 26th:

- We are encouraging all locations to host onsite or virtual events that promote social and workplace wellness. Check with your local wellness contact to see what is planned for your location.

Please help to spread the word, participate in the activities and help us in achieving another successful [Municipal Wellness Week!](#)

For questions about Municipal Wellness Week, please contact Rebecca Kolstee at rkolstee@amans.ca

NSFM FREE WEBINAR: Women in Municipal Politics

June 2nd, 2023 - 10:00 a.m. – 11:30 a.m.

Via Zoom

In writing her book *On Their Shoulders: The Women Who Paved the Way in Nova Scotia Politics*, **Sarah Dobson** learned that many of the first 50 women elected provincially in Nova Scotia got their start in municipal politics. This led her to inquire into the statistics regarding gender in municipal politics in Nova Scotia, comparing the number of women candidates and elected women municipally and provincially. This presentation will cover what we can learn from the statistics, what we can do to encourage more gender parity in municipal government, and what municipal elected officials across Nova Scotia consider their greatest barriers to equality.



Sarah Dobson, Lawyer, Cox & Palmer: Sarah is a lawyer working at Cox & Palmer in Halifax. She graduated from Dalhousie University with a degree in Political Science and Economics in 2016 and with a law degree from the Schulich School of Law in 2020. Sarah and co-author Grace Evans wrote *On Their Shoulders: The Women Who Paved the Way in Nova Scotia Politics* profiling the first 50 women to serve as a Member of the Legislative Assembly in Nova Scotia. The proceeds from the book started a scholarship at Dalhousie University awarded to two female political science students a year. Sarah worked as a law clerk at the Nova Scotia Court of Appeal before returning to Cox & Palmer in their litigation group.

Department of Municipal Affairs and Housing Funding Application Launch 2023-24

Municipalities can now apply for the following provincial funding programs administered by the Department of Municipal Affairs and Housing.

The deadline for applications is June 7th, 2023. Application Forms and supporting documentation must be submitted to respective program emails by deadline. Applications received after the closing date may not be considered for funding.

2023-24 Applications and Program Guides can be downloaded from the following program websites:

[Provincial Capital Assistance Program \(PCAP\)](#)

[Flood Risk Infrastructure Investment Program \(FRIIP\)](#)

[Municipal Innovation Program \(MIP\)](#)

[Beautification and Streetscaping Program \(BSP\)](#)

[Community Works Program \(CWP\)](#)

If you have any questions or need help, feel free to contact DMAH.

PEOPLE FIRST HR SERVICES

A division of People Corporation

HR OnCall from People First HR

NSFM and AMANS have partnered with **HR OnCall** to offer municipal units, regardless of size or scope, expertise and practical solutions to meet their human resource needs. NSFM members will receive a special program rate of \$60/month (\$720 annually) for the service. Gain access to best practices and advice for your HR inquiries when you need it.

- [Click here for the NSFM Subscription](#)
- [Click here for HR OnCall Service Options](#)
- [Click here for HR OnCall FAQs](#)



Introducing Gasboy Solutions: A Canoe Procurement Partner

Gasboy Commercial and Industrial Fueling Solutions are a resource for any fuel dispensing equipment or fuel management system needs that your municipality may have.

Leverage Gasboy's Sourcewell/Canoe Procurement Group of Canada FMS contract #092290-GVR for pre-negotiated discounts on fuel management solutions. A wide range of Fuel Management System solutions to assist any size fleet are available.

- Information on the Fuel Management Program: <https://canoeprocurement.ca/program/fuel-management-program/>
- What is Gasboy: https://www.youtube.com/watch?v=87-W8S3r_WQ
- Gasboy products offered through Canoe: <https://info.gasboy.com/canoe-procurement-group-fueling-solutions>

For more information, contact:

Matt Lunardini

Canadian Commercial Manager

Gasboy Commercial and Industrial Fueling Solutions

E-mail: matt.lunardini@gilbarco.com

Mobile: (647) 822-7514

Save the Date:
Gasboy Fuel Management webinar

June 14th, 3:00 p.m.
Webinar link to follow



In The News

[COMMENTARY: History on hold for Antigonish](#)

Upcoming Events

[Atlantic Region Housing Accelerator Fund information sessions](#)

Bi-weekly drop-in sessions will provide a space to connect about ideas, ask questions and learn more about the HAF. CMHC subject matter experts will be present to provide clarity regarding program parameters. Opportunities for dialogue with other municipalities will also be facilitated through provincially focused breakout sessions in the second half of each drop-in sessions.

The drop-in sessions will occur on **June 1st, June 15th, June 29th, July 13th, July 27th, August 10th, and August 24th**. Sessions may be added or dropped as based on emerging timelines for the application window.

Meeting details:

[Click here to join the meeting](#)

Meeting ID: 230 687 928 28

Passcode: MSa2RV

[Virtual Panel on Post-Hurricane Fiona Recovery](#)

The MacEachen Institute for Public Policy and Governance at Dalhousie University is hosting a virtual public panel on post-hurricane Fiona recovery for Access Awareness Week 2023. The virtual event is on **Friday, June 2 at 12:00 pm (noon) on Zoom**.

For more information and to register please visit the [After Popular Attention Washes Away: Check-in Post-Fiona virtual panel event website](#).

The panel will explore questions such as:

- Has relief funding reached those that need it the most?
- How are communities repairing and rebuilding?
- How are individuals, especially those with a disability, recovering post-Fiona?
- How do we ensure relief programs and services are accessible and support people with disabilities?

The panelists:

- Amanda McDougall-Merrill - Mayor of Cape Breton Regional Municipality
- Anne Camozzi - disability advocate and artist

- Kaitlyne Lowe - Research Assistant at MacEachen Institute and Action Canada Fellow

For more information about Access Awareness Week 2023 and to see what other events are happening in Nova Scotia, visit the [Access Awareness Week website](#).



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